

**OAKLAND UNIVERSITY
ACADEMIC RECORDS OFFICE**

**OFFICE OF THE REGISTRAR
ROCHESTER, MI 48309-4490**

GRADUATE APPLICATION FOR DEGREE

1. Please **PRINT** all information **NEATLY** and in ink.
2. Return the completed form to the Academic Records Office, 102 O'Dowd Hall, or to the Cashier's Office, 120 North Foundation Hall. You may pay by cash, check (made payable to Oakland University) or by Visa / Master Card. You may also ask to be billed by the university for the graduation application fee.
3. Notify the Graduation Auditor at 248-370-3460 **IF YOU CHANGE YOUR ADDRESS** between now and commencement.
4. This Application for Degree is good for **ONE TERM ONLY**. It must be for the term in which you complete all requirements and must be submitted prior to the deadline posted in that term's Schedule of Classes. Any change in graduation plans requires filing a new Application for Degree and may require an additional fee.

Student ID Number

Date

PRINT YOUR NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA:

First

Middle

Last

1. Mailing address where we can reach you now. Please indicate if this address should update your permanent address on your University Record.

STREET CITY STATE ZIP CODE PHONE #

2. Mailing address where we should send your diploma six weeks after the end of the term if different:

STREET CITY STATE ZIP CODE PHONE #

DEGREE (circle one) MA Macc MAT MBA MED MPA MPT MM MS MSN MTD EdS PhD

Major:

Concentration:

CERTIFICATE

PLEASE NOTE: Certificate recipients are not recognized at commencement ceremonies.

TERM in which you expect to complete degree requirements:

MAY COMMENCEMENT:

☐ Winter Semester 20____
(April graduate)

☐ Spring Semester 20____
(June Graduate)

DECEMBER COMMENCEMENT:

☐ Summer Session 20____
(August Graduate)

☐ Fall Session 20____
(December Graduate)

THESIS OPTION ELECTED? ☐ Yes ☐ No (This does **NOT** include projects.)

Students are required to make an appointment with the Office of Graduate Study **BEFORE** preparation of the final draft. The manuscript will be reviewed for compliance with preparation guidelines. Final copies may not be accepted for binding if a format check appointment has not been made. Manuscripts must be approved for binding and submitted to the Office of Graduate Study by the last day of classes in the term in which the student expects to graduate.

OFFICE USE ONLY:

CASH VISA/MASTER CARD CHECK # BILLED ACADEMIC RECORDS GRAD OFFICE